

BATHURST EMPLOYMENT WORKSHOPS • APRIL 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
We are closed for Easter Monday				Stress Management 10:00 am – 11:30 am
8	9	10	11	12
Practice Interview 3:45 pm – 5:00 pm (by appointment only)			Resume Critique 3:45 pm – 5:00 pm (by appointment only)	
15	16	17	18	19
Practice Interview 3:45 pm – 5:00 pm (by appointment only)		Virtual Interview Tips 10:30 am – 11:30 am		Resume Critique 2:30 pm – 4:00 pm (by appointment only)
22	23	24	25	26
	Resume Critique 3:45 pm – 5:00 pm (by appointment only)			Practice Interview 2:30 pm – 4:00 pm (by appointment only)
29	30			
	Better Jobs Ontario Information Session 10:00 am – 11:30 am			

1415 BATHURST STREET TORONTO, ON M5R 3H8

416.925.2103 x4000 • infoETC@tngcs.org • WWW.JOBHOUSE.CA

[REGISTER ONLINE FOR WORKSHOPS.](#) Online workshops are delivered using Zoom.

You can also visit our Resource and Information Centre.

Workshop Descriptions

Better Jobs Ontario Information Session

Laid off and interested in training for a new career? In this session, you will learn more about the eligibility and suitability criteria to participate in the program and learn what research and planning is required.

Employment Services Information Session

Learn about our employment services and employment programs that can help you with your job search. Improve your ability to market yourself during these challenging times.

Practice Interview: By appointment only

This one-on-one practice interview with an Employment Advisor/Job Developer provides you with the chance to hone your interview skills and gain informative tips and suggestions to improve them.

Resume Critique: By appointment only

Tailor your resume to make it more appealing and marketable. We will help you to highlight your accomplishments, skills, and talents.

Stress Management

Learn simple techniques for managing everyday stress and maintaining a healthy emotional balance.

Virtual Interview Tips

In this interactive workshop, you will learn how to ace a virtual interview using Zoom by learning the process and practicing with sample interview questions.

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DANFORTH EMPLOYMENT WORKSHOPS • APRIL 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
We are closed for Easter Monday	Resume Workshop 10:00 am – 12:00 pm	Career Cruising 10:00 am – 12:00 pm	Interview Workshop 10:00 am – 12:00 pm	
8	9	10	11	12
	Unleashing ChatGPT for Career Success! 10:00 am – 12:00 pm	Resume Workshop 10:00 am – 12:00 pm	Hidden Job Market 10:00 am – 12:00 pm	
15	16	17	18	19
	Interview Workshop 10:00 am – 12:00 pm		Resume Workshop 10:00 am – 12:00 pm	
22	23	24	25	26
		Interview Workshop 10:00 am – 12:00 pm	LinkedIn Workshop 10:00 am – 12:00 pm	
29	30			

3036 DANFORTH AVE, TORONTO, ON M4C 1N2
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Workshop Descriptions

Career Cruising

Discover the job that is right for you. Together we determine your individual strengths, interests, values and personality dimensions, and discuss what occupations are hiring and growing. Together we explore careers, familiarize you with labour market research and discover your career path.

Hidden Job Market

Did you know 80% of available jobs are not advertised? These can only be found in the hidden job market. Join us to find out where these jobs are and how to find them.

Interview Workshop

Gain confidence during job interviews and turn interviews into job offers! Through discussion and practical activities, we provide you with the right techniques for interview preparation- both in-person and virtual, opportunity to share previous interview experiences and problem solve interview challenges.

LinkedIn Workshop

Learn to navigate one of the world's largest and most effective professional networking sites. Discover how to expand your network, find employment opportunities, and let potential employers know what makes you unique. Tips, guidelines, and practical drills are included.

Resume Workshop

Whether you are a beginner or looking to refresh your skills, let us help you prepare an effective and successful resume. We cover the winning qualities of resume writing: structure, formatting and styles, as well as complex topics such as accomplishment statements, matching resumes to employers' needs, writing style tips and the latest resume trends.

Unleashing ChatGPT for Career Success!

Discover the power of this cutting-edge AI tool, which will help you make your resume stand out, ace your interviews and master your LinkedIn profile. This workshop will elevate your job search game and open new opportunities.

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BATHURST EMPLOYMENT WORKSHOPS • MAY 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3 Stress Management 10:00 am – 11:30 am
6	7 Resume Critique 9:30 am – 11:00 am (by appointment only)	8	9	10 Practice Interview 2:00 pm – 4:00 pm (by appointment only)
13	14 Resume Critique 9:30 am – 11:00 am (by appointment only)	15 Virtual Interview Tips 10:30 am – 11:30 am	16	17
20 We are closed for Victoria Day	21 Basic Email Communication 3:30 pm – 4:30 pm (In-person)	22	23	24 Practice Interview 2:00 pm – 4:00 pm (by appointment only)
27	28 Better Jobs Ontario Information Session 10:00 am – 11:30 am	29	30	31 Practice Interview 2:00 pm – 4:00 pm (by appointment only)

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Workshop Descriptions

Basic Email Communication

This in-person workshop will help you become more comfortable using email for your job search. We will focus on navigating common email platforms, discuss professional email writing, and utilize basic tools like attaching documents and text formatting.

Better Jobs Ontario Information Session

Laid off and interested in training for a new career? In this session, you will learn more about the eligibility and suitability criteria to participate in the program and learn what research and planning is required.

Practice Interview: By appointment only

This one-on-one practice interview with an Employment Advisor/Job Developer provides you with the chance to hone your interview skills and gain informative tips and suggestions to improve them.

Resume Critique: By appointment only

Tailor your resume to make it more appealing and marketable. We will help you to highlight your accomplishments, skills, and talents.

Stress Management

Learn simple techniques for managing everyday stress and maintaining a healthy emotional balance.

Virtual Interview Tips

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DANFORTH EMPLOYMENT WORKSHOPS • MAY 2024

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		1 Resume Workshop 10:00 am – 12:00 pm	2 Interview Workshop 10:00 am – 12:00 pm	3
6	7 Spring into Success Open House 2:00 pm – 4:00 pm	8 Resume Workshop 10:00 am – 12:00 pm	9 Hidden Job Market 10:00 am – 12:00 pm	10
13	14 Unleashing ChatGPT for Career Success! 10:00 am – 12:00 pm	15 Interview Workshop 10:00 am – 12:00 pm	16 Resume Workshop 10:00 am – 12:00 pm	17
20 We are closed for Victoria Day	21 Career Cruising 10:00 am – 12:00 pm	22 Interview Workshop 10:00 am – 12:00 pm	23 Resume Workshop 10:00 am – 12:00 pm	24
27	28	29 LinkedIn Workshop 10:00 am – 12:00 pm	30 Interview Workshop 10:00 am – 12:00 pm	31

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